

TRANSPORTATION LOG SHEET

Workers must keep this transportation log every time a youth is transported in his/her car. This log should be copied and kept in the appropriate file at the Center. Staff need to file this log once a month; volunteers must turn in this log weekly to their supervisor. Please use the back of this log for trips with multiple destinations.

Date of Program Or Event		Program or Event Name & Description
Starting Odometer	Time	Destination
Ending Odometer	Time	Youth Present
Date of Program Or Event		Program or Event Name & Description
Starting Odometer	Time	Destination
Ending Odometer	Time	Youth Present
Date of Program Or Event		Program or Event Name & Description
Starting Odometer	Time	Destination
Ending Odometer	Time	Youth Present
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Starting Odometer	Time	Destination
Ending Odometer	Time	Youth Present
Date of Program Or Event		Program or Event Name & Description
Starting Odometer	Time	Destination
Ending Odometer	Time	Youth Present

Please use this log for trips with multiple destinations (i.e. when dropping several youth off at their homes).

Date of Program Or Event		Program or Event Name & Description
Starting Odometer	Time	Place of Departure
Odometer Reading	Time	First Stop
Odometer Reading	Time	Second Stop
Odometer Reading	Time	Third Stop
Odometer Reading	Time	Fourth Stop
Ending Odometer	Time	Fifth Stop
Youth Present		
Date of Program Or Event		Program or Event Name & Description
Starting Odometer	Time	Place of Departure
Odometer Reading	Time	First Stop
Odometer Reading	Time	Second Stop
Odometer Reading	Time	Third Stop
Odometer Reading	Time	Fourth Stop
Ending Odometer	Time	Fifth Stop
Youth Present		
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Starting Odometer	Time	Place of Departure
Odometer Reading	Time	First Stop
Odometer Reading	Time	Second Stop
Odometer Reading	Time	Third Stop
Odometer Reading	Time	Fourth Stop
Ending Odometer	Time	Fifth Stop
Youth Present		